# **7/19/11** Highlighted Opportunities

### **New Federal Job in Dover:**

**Job Title:** Administrative Support Assistant Department: **Department Of Agriculture** 

Agency: Rural Housing Service
Sub Agency: Rural Development

Job Announcement Number: **DE-2011-0010** 

**SALARY RANGE:** \$41,383.00 - \$53,802.00 /year

OPEN PERIOD: Friday, July 15, 2011 to Monday, July 25, 2011

SERIES & GRADE: GS-0303-07/07
POSITION INFORMATION: Permanent Full-Time

PROMOTION POTENTIAL: 07

DUTY LOCATIONS: 1 vacancy(s) in one of the following locations: Dover, DE

### **Government Employees Use This Link:**

http://jobview.usajobs.gov/GetJob.aspx?JobID=100954679&JobTitle=Administrative+Support+Assistant&lid=17515&rad units=miles&brd=3876&pp=25&sort=rv%2c-

 $\underline{dtex\&jbf785} = \underline{\&vw} = b\&re = 134\&FedEmp = Y\&FedPub = Y\&caller = advanced.aspx\&AVSDM = 2011-07-15+18\%3a16\%3a00$ 

### **General Public Use This Link:**

http://jobview.usajobs.gov/GetJob.aspx?JobID=100947159&JobTitle=Administrative+Support+Assistant&lid=17515&rad units=miles&brd=3876&pp=25&sort=rv%2c-

dtex&jbf785=&vw=b&re=134&FedEmp=Y&FedPub=Y&caller=advanced.aspx&AVSDM=2011-07-15+13%3a11%3a00

			#29757-11
JOB POSTING			
Dentsply Caulk			
Position Title: Chemical Operator I	Posting	Date: 07/18/2011	Expiration Date: 07/25/2011
Hourly PG: <b>47</b>	Department: Restorative Compounding		Location: Lakeview
Hours: 10:00 p.m. – 6:30 a.m. *Overtime Required	Superv	isor: Phil Staley	Phone Extension: <b>57142</b>

#### To apply, please go to:

http://recruiter.kenexa.com/dentsply/cc/Home.ss?ccid=1sn5RRaP6lg%3D

\*\*For new candidates, please use the following information
Username: dentsply
Password: employee

You will then create your own profile.

#### **Summary:**

Under direct supervision, the associate will perform a broad variety of manufacturing assignments/tasks related to operating a variety of manufacturing mixing equipment.

The associate is accountable to ensure that all finished products conform to specified requirements and that finished products which do not conform to requirements are prevented from being used or delivered.

Essential Duties and Responsibilities: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Responsible for closely following batch formulas used in the production of a variety of products.
   Responsibilities include: properly setting up equipment, weighing out various liquid and powder raw materials (may include converting US weights to METRIC weights), loading mixing equipment with liquids and powders, monitoring process controls and making adjustments and minor repairs to machines as necessary.
- Monitors process and/or loading, unloading, cleaning or setting up of equipment.
- Processes work orders on time and efficiently according to set standards.
- Weighs raw materials, final products, etc.
- Uses statistical process control, including automated data acquisition devices, to monitor quality.
- Maintains cleanliness of equipment and work area. Participates in department 5S program.
- Counts and records production units and labor hours.
- Meet and exceed all quality standards set forth for the department and division. Accurately and neatly documents all quality documents.
- Associate will be innovative, knowledgeable and intensely committed to ensure that every product and service we supply conforms to FDA and Quality System Regulations as well as ISO 13485/MDD Standards.

#### **Education and Experience:**

High school diploma or graduate equivalency diploma (GED) required. Preferred completion of trade school training with concentration in chemistry and/or science and/or a minimum of six (6) months production experience; or equivalent combination of experience and education will be considered.

THIS POSITION REQUIRES WALKING, STANDING AND HEAVY LIFTING.

### Don't forget to check these important sites for opportunities:

The People's Place <a href="http://www.peoplesplace2.com/employment.html">http://www.peoplesplace2.com/employment.html</a>

Delaware Employment Link for all jobs posted for the State of Delaware: <a href="http://delawarestatejobs.com/">http://delawarestatejobs.com/</a>

Link for Jobs at Non-Merit State Agencies <a href="http://www.delawarestatejobs.com/pages/additionaljobs.asp">http://www.delawarestatejobs.com/pages/additionaljobs.asp</a>

Delaware Job Link for jobs listed by Delaware Companies: <a href="https://joblink.delaware.gov/">https://joblink.delaware.gov/</a>

### County Jobs in Delaware:

- o Kent County http://www.co.kent.de.us/Departments/Administration/KCJobs.htm
- Sussex County http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings
- o New Castle County http://www2.nccde.org/HR/Employment/default.aspx

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the final filing date.

```
Job title: Youth Rehabilitation Counselor III
      Opening date: 7/13/2011
Final filing date: Jul 19 2011 11:5
Recruitment number: 071211-MDDV03-370400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071211&R2=MDDV03&R3=370400
Job title: Physical Plant Maintenance/Trades Mechanic I
      Opening date: 7/13/2011
Final filing date: Jul 19 2011 11:5
Recruitment number: 071211-MCCK02-550400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071211&R2=MCCK02&R3=550400
Job title: Mediation/Arbitration Officer
      Opening date: 7/13/2011
Final filing date: Jul 19 2011 11:5
Recruitment number: 071211-MAFZ07-20800
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071211&R2=MAFZ07&R3=20800
Job title: Conservation Technician III
      Opening date: 7/13/2011
Final filing date: Jul 19 2011 11:5
Recruitment number: 071111-MGCA03-200600
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071111&R2=MGCA03&R3=200600
Job title: Youth Rehabilitation Treatment Specialist
      Opening date: 7/14/2011
Final filing date: Jul 20 2011 11:5
Recruitment number: 071211-MDDZ81-370500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071211&R2=MDDZ81&R3=370500
Job title: Social Service Technician
      Opening date: 7/14/2011
Final filing date: Jul 20 2011 11:5
Recruitment number: 070711-MDDZ56-350500
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070711&R2=MDDZ56&R3=350500
Job title: Senior Health Program Representative
      Opening date: 7/14/2011
 Final filing date: Jul 20 2011 11:5
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Recruitment number: 070711-MDCI02-350500
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070711&R2=MDCI02&R3=350500
Job title: Social Service Specialist I
      Opening date: 7/14/2011
Final filing date: Jul 20 2011 11:5
Recruitment number: 070711-MDD001-351200
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070711&R2=MDD001&R3=351200
Job title: Environmental Program Administrator
      Opening date: 7/1/2011
Final filing date: Jul 21 2011 11:5
Recruitment number: 062811-MGCD03-400100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062811&R2=MGCD03&R3=400100
Job title: Senior Environmental Compliance Specialist
      Opening date: 7/15/2011
Final filing date: Jul 21 2011 11:5
Recruitment number: 071411-MGCB02-400400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MGCB02&R3=400400
Job title: Psychiatric Social Worker III
      Opening date: 7/15/2011
Final filing date: Jul 21 2011 11:5
Recruitment number: 071411-MDDR03-370400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MDDR03&R3=370400
Job title: Physical Plant Maintenance/Trades Mechanic I
      Opening date: 7/15/2011
Final filing date: Jul 21 2011 11:5
Recruitment number: 071411-MCCK02-400300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MCCK02&R3=400300
Job title: Food Service Worker
      Opening date: 7/15/2011
 Final filing date: Jul 21 2011 11:5
Recruitment number: 071311-MCBD01-351100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071311&R2=MCBD01&R3=351100
Job title: Supply, Storage and Distribution Technician I
      Opening date: 7/15/2011
 Final filing date: Jul 21 2011 11:5
Recruitment number: 071311-MAGA04-351400
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071311&R2=MAGA04&R3=351400
Job title: Judicial Case Processor III
      Opening date: 7/15/2011
 Final filing date: Jul 21 2011 11:5
Recruitment number: 071311-MAFC03-21300
          Web link:
```

```
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071311&R2=MAFC03&R3=21300
Job title: Chief of Maintenance Operations
      Opening date: 7/16/2011
 Final filing date: Jul 22 2011 11:5
Recruitment number: 071411-MFGZ02-100200
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MFGZ02&R3=100200
Job title: Human Resources Manager I
      Opening date: 7/16/2011
Final filing date: Jul 22 2011 11:5
Recruitment number: 071511-MACB06-380100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071511&R2=MACB06&R3=380100
Job title: Planner IV
      Opening date: 7/2/2011
Final filing date: Jul 22 2011 11:5
Recruitment number: 063011-MFEA04-400100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=063011&R2=MFEA04&R3=400100
Job title: Judicial Case Processor I
      Opening date: 7/18/2011
Final filing date: Jul 24 2011 11:5
Recruitment number: 071511-MAFC01-21300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071511&R2=MAFC01&R3=21300
Job title: Right-of-Way Agent III
      Opening date: 7/18/2011
 Final filing date: Jul 24 2011 11:5
Recruitment number: 071411-MAEB04-550300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MAEB04&R3=550300
Job title: Right-of-Way Agent I
      Opening date: 7/18/2011
 Final filing date: Jul 24 2011 11:5
Recruitment number: 071411-MAEB02-550300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MAEB02&R3=550300
Job title: Telecommunications/Network Technician IV
      Opening date: 7/18/2011
Final filing date: Jul 24 2011 11:5
Recruitment number: 071411-MADF04-350100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MADF04&R3=350100
Job title: Cook
      Opening date: 7/18/2011
 Final filing date: Jul 24 2011 11:5
Recruitment number: 071411-MCBA01-351400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MCBA01&R3=351400
```

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Job title: Cook Supervisor
      Opening date: 7/18/2011
Final filing date: Jul 25 2011 11:5
Recruitment number: 071411-MCBA03-351400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MCBA03&R3=351400
Job title: Senior Social Worker/Case Manager
      Opening date: 7/19/2011
Final filing date: Jul 25 2011 11:5
Recruitment number: 071411-MDDZ58-351102
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MDDZ58&R3=351102
Job title: Social Service Specialist I
      Opening date: 7/19/2011
 Final filing date: Jul 25 2011 11:5
Recruitment number: 071311-MDD001-351400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071311&R2=MDDO01&R3=351400
Job title: Active Treatment Facilitator
      Opening date: 7/19/2011
 Final filing date: Jul 25 2011 11:5
Recruitment number: 071411-MDCA01-351100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MDCA01&R3=351100
Job title: Senior Social Worker/Case Manager
      Opening date: 7/19/2011
Final filing date: Jul 25 2011 11:5
Recruitment number: 071411-MDDZ58-351101
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MDDZ58&R3=351101
Job title: Planner II
      Opening date: 7/6/2011
 Final filing date: Jul 26 2011 11:5
Recruitment number: 063011-MFEA02-400100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=063011&R2=MFEA02&R3=400100
Job title: Registered Nurse II
      Opening date: 7/13/2011
 Final filing date: Jul 26 2011 11:5
Recruitment number: 070811-MDGB02-200900
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070811&R2=MDGB02&R3=200900
Job title: Registered Nurse III
      Opening date: 7/13/2011
 Final filing date: Jul 26 2011 11:5
Recruitment number: 070811-MDGB02-200900
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070811&R2=MDGB02&R3=200900
Job title: Environmental Program Administrator
```

```
Opening date: 7/9/2011
 Final filing date: Jul 29 2011 11:5
Recruitment number: 070811-MGCD03-400300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070811&R2=MGCD03&R3=400300
Job title: Nursing Supervisor
     Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB04-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB04&R3=350500
Job title: Registered Nurse III
      Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB01-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500
Job title: Registered Nurse I
      Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB01-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500
Job title: Registered Nurse II
      Opening date: 2/11/2011
 Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB01-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500
Job title: State Accountant V
      Opening date: 7/17/2011
 Final filing date: Aug 16 2011 11:5
Recruitment number: 071311-MABC05-250500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071311&R2=MABC05&R3=250500
Job title: Advanced Practice Nurse
      Opening date: 2/18/2011
 Final filing date: Aug 17 2011 11:5
Recruitment number: 011411-MDGB05-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=011411&R2=MDGB05&R3=350500
Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I
      Opening date: 2/26/2011
 Final filing date: Aug 25 2011 11:5
Recruitment number: 022311-MCCH01-380100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MCCH01&R3=380100
Job title: Registered Nurse III
      Opening date: 2/26/2011
```

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500

Job title: Registered Nurse I Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5
Recruitment number: 021511-MDGB01-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500

Job title: Registered Nurse II Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5
Recruitment number: 021511-MDGB01-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500

Job title: Licensed Practical Nurse III

Opening date: 3/3/2011

Final filing date: Aug 30 2011 11:5
Recruitment number: 030111-MDGA02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500

Job title: Licensed Practical Nurse II

Opening date: 3/3/2011

Final filing date: Aug 30 2011 11:5
Recruitment number: 030111-MDGA02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500

Job title: Certified Nursing Assistant

Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5
Recruitment number: 030211-MDCD02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030211&R2=MDCD02&R3=350500

Job title: Nursing Supervisor Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5
Recruitment number: 022811-MDGB04-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022811&R2=MDGB04&R3=350500

Job title: Nutritionist II
Opening date: 3/16/2011

Final filing date: Sep 12 2011 11:5
Recruitment number: 020111-MDFA02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDFA02&R3=350500

Job title: Nursing Supervisor Opening date: 3/17/2011

Final filing date: Sep 13 2011 11:5
Recruitment number: 031411-MDGB04-350500

Web link:

Job title: Psychiatrist III
Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5
Recruitment number: 031411-MDEC03-350600

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDEC03&R3=350600

Job title: Nutritionist III
Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5
Recruitment number: 031411-MDFA03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDFA03&R3=350500

Job title: Registered Nurse III Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5
Recruitment number: 031511-MDGB03-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=351100

Job title: Registered Nurse III Opening date: 3/19/2011

Final filing date: Sep 15 2011 11:5
Recruitment number: 031511-MDGB03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=350500

Job title: Nurse Consultant Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5
Recruitment number: 031511-MDGZ01-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGZ01&R3=350500

Job title: Nursing Director Opening date: 5/3/2011

Final filing date: Oct 30 2011 11:5
Recruitment number: 041311-MDGB08-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500

Job title: Public Health Administrator II

Opening date: 5/21/2011

Final filing date: Nov 17 2011 11:5
Recruitment number: 051911-MDDL03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500

Job title: Dentist

Opening date: 5/28/2011

Final filing date: Nov 24 2011 11:5
Recruitment number: 052411-MDEA01-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500

Job title: Registered Nurse III Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500

Job title: Registered Nurse II
Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062211-MDCD02-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100

Job title: Nutritionist III
Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062411-MDFA03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500

Job title: Registered Nurse II
Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5
Recruitment number: 070611-MDGB02-380200

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200

Job title: Registered Nurse III Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500

Job title: Registered Nurse II
Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500

### See Below for Opportunities Recently Posted in the Cape Gazette

### **Help Wanted**

**Administrative RN Nurse** - Mid-Atlantic Family Practice Aesthetician, Salon Positions - Stephan & Co. Salon and Spa Babysitter, Lifeguards, Aquatic Instructors - Sussex Family YMCA Bartenders, Servers - Finbar's Pub and Grill **Caring People - Home Instead Senior Care Carpenters** - Sellers and Sons **Clerical Position - Mid-Atlantic Family Practice** Clinical Dental Assistant - The Dental Group **CNAs** - Cadia Rehabilitation-Renaissance **Counter Person - Capitol Cleaners CPA/Assistant General Manager - Board of Public Works Dental Assistant** - Practice in Dagsboro **Dental Hygienist** - Dagsboro Dental Office Dental Hygienist - Dr. Curtis Leciejewski **Experienced Cook - Bob Evans Restaurant** Front Desk - Hotel Rodney **Hairstylist - Assisted Living Facility Houseman - Hotel Rehoboth** Janitorial Position - St. Moritz Building Services Job Fair - Ryan Homes **Licensed Agents** - M Insurance Services <u>Lifeguards, Recreation Attendants, Cooks, Bartenders</u> - Bayside Resort Golf Club **Line Cooks** - Eden, Jam Bistro Line Cooks - Pig + Fish, Pickled Pig P ub Line Cooks, Breakfast Cooks - Espuma Municipal Town Clerk - Town of Milton **Nanny** - Two Daughters **Outpatient Therapist** - Delaware Guidance Services Physician Marketing Rep. - Beebe Medical Center Plumber, Drain Tech, Water Jet - Clendaniel Pool and Spa Cleaning Person - Aqua Leisure Plus <u>Psychiatric Nurse Practitioners</u> - Connections CSP Registered Nuclear Tech - Cardiovascular Consultants **RN with ACLS** - Surgical Center **Sales Person** - The Perfume Shoppe

**Salon Positions - Salon Milton** 

Security Guard - Cadbury at Lewes
Servers - Pig + Fish, Picked Pig Pub
Service Techs, Installers - After Hours Heating and Air
Teachers - Cape Helopen School District

### Please see Below for Jobs Recently Posted in the Dover Post

- **RESTAURANT IN DOVER** looking for Manager, Must have experience & references. **302-569-1136**
- **Dental Clinical-Treatment Coordinator:** who is enthusiastic, has excellent written and oral communication skills (types > 60 wpm), experience with purchasing, dental knowledge and knows how to run on-time with a schedule. Excellent combination of experience, education and attitude will be successful in our practice. Position has a competitive compensation package and is 4.5 days/wk. We're an efficient & fun office on scenic Silver Lake, where staff are appreciated for their talents & involvement. Please send cover letter & attached resume to Steve: FAX: 302-672-9256 or silverlakeortho @verizon.net
- Exp. Apartment Maintenance Tech. FT must have 3-5 years apartment maintenance exp., and have own hand tools. All applicants must pass background and drug and alcohol screening. Fax resume to 302-322-9518
- **STUDIO 14 SALON** Now hiring Hair Stylists, **Apply in person** Milford Harrington Hwy Rte 14 next to Mikes liquors. Mondays b/t 2p-4p or **Call Cosmo to make appt. 302-724-0227**
- CONCRETE FLATWORK FINISHER Experience & valid driver's license necessary Please call 302-832-7699
- HVAC Service Tech Carl King Energy Services is seeking qualified HVAC Service Technicians with 3+ years experience to join their team in the Dover area. We offer a comprehensive benefits package including BCBS medical insurance, dental, vision, Rx, disability and a 401(k) Plan with matching company contributions. For immediate consideration, please submit resume to: Fax 410-312-3874 or jobs@griffithoil.com EOE
- **Asphalt paving screed oper**. Exp only need apply. Immediate opening, top wages, 401k and health benes avail. **Daisy Const. 302-658-6642 x3016.**
- TECH/ INSPECTOR Invd. needed for local family owned pest control company, est. in 1981. Will train the right invd. \$11.00/hr to start, increase avail. after passing cert. exam. Vac. & holiday pay. Respond with resume/ work history to bcyorktrue@juno.com or Fax to 302-834-7042
- IMMEDIATE OPENING in Middletown OB/GYN practice for exper medical office receptionist with clinical credentials. FT w/benefits. Excel communication & computer skills req'd. Fax cover letter, resume, and salary req to 302-346-3737
- Tutor/Teach the English Language (part time up to 30 hours per week) Work from home. Must have a

computerand broadband internet service. Degree preferred but not required. Hourly pay up to \$ 15/ hour. Call 302-747-7010 to schedule an interview

- PARDEE GAS CO in Dover, De. has an opening for a Sales Person. Prefer an individual with propane and appliance sales experience or commission based pay plan. We offer an excellent benefit plan, dental prescription and 401K. Interested parties can contact Mike Carcich 302-734-5877 or send resume to P.O. Box 716 Dover, De. 19903
- BANK TELLERS Two Part-Time Teller Positions Open at the Long Neck branch of County Bank. Previous experience is desired. EOE Please send resume to: County Bank Director of HR 19927 Shuttle Road Rehoboth Beach, De. 19971
- DELIVER THE PHONE BOOKS Work Your Own Hours, Have Insured Vehicle, Must be at least 18 yrs old, Valid DL. No Experience Necessary. 1-800-518-1333 Ext. 224 www. deliverthephonebook.com
- **Christian Education Director**, p/t, local church, manage all educ aspects, exc. interpersonal skills. Respond to required. Respond to: <u>aj3840@comcast.net</u>
- Part Time Office Support/ Front Desk Hockessin Busy firm in Hockessin village looking for a good organizer to assist with the day to day running of the office. Job is located in Hockessin, DE. Gillespie Hall Interested applicants contact Lori Seamanat or lori@ gillespiehall.com
- SCHOOL BUS DRIVERS NEEDED Capital & CR Districts. Must have or be willing to obtain a CDL License. Call 302-697-7676 Begin Training Now

### Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
Tow Truck Operator	AAA Mid-Atlantic	New Castle, DE	Jul-19	Apply
Macy's Dover Mall, Dover, DE: Loss Prevention/Security <u>Detective</u>	Macy's	Dover, DE	Jul-19	Apply
Macy's Dover Mall, Dover, DE: Retail Sales Associate, Part Time	Macy's	Dover, DE	Jul-19	Apply
Network Technician	Technisource	Bear, DE	Jul-19	Apply
<u>Paralegal</u>	Robert Half Legal	Wilmington, DE	Jul-19	Apply
Residential Home Improvement Sales Consultant	Sears Home Improvement Products & Services	Bear, DE	Jul-18	Apply
Registered Nurse- NICU 7pm-7am	Nemours	Wilmington, DE	Jul-18	Apply

Personal Banker (safe) 1	Wells Fargo	BEAR, DE	Jul-18	Apply
Customer Sales & Service Associate	PNC	Wilmington, DE	Jul-18	Apply
Licensed Financial Sales Consultant II	PNC	New Castle, DE	Jul-18	Apply
Store Manager	Dunkin' Donuts	Seaford, DE	Jul-18	Apply
Warehouse Worker	Aerotek	Dover, DE	Jul-18	Apply
Housekeeping Attendant - DuPont Country Club	DuPont Company	Wilmington, DE	Jul-18	Apply
Consumer Practices - Customer Analysis Manager	Chase	Wilmington, DE	Jul-18	Apply
Team Leader - Judgmental	Discover Financial Services, Inc	New Castle, DE	Jul-18	Apply
Engineering Technician - Ashland Inc Wilmington, DE	Ashland Inc.	Wilmington, DE	Jul-18	Apply
Outside Sales / Account Executive / Sales Representative	Matco Tools	Dover, DE	Jul-18	Apply
Senior Accountant	Kelly Services	Wilmington, DE	Jul-18	Apply
Seasonal Aerator / Lawn Technician	Scotts LawnService	New Castle, DE	Jul-18	Apply
Compliance Administrators	Integrity Staffing Solutions, Inc	Wilmington, DE	Jul-18	Apply
Case Manager	MHM Services, Inc.	Dover, DE	Jul-18	Apply
Sales Consultant - Home Furnishings	American Signature Furniture®	Bear, DE	Jul-18	Apply
DB2 Developer	Spherion Staffing Services	Newark, DE	Jul-18	Apply
.NET Developer	Trellist Technical Staffing	Wilmington, DE	Jul-18	Apply
eBusiness Product Manager	Chase	Wilmington, DE	Jul-18	Apply

### See Below for Teaching and Public School Opportunities in Delaware

## Cape Henlopen School District Lewes, Delaware

## VACANCY

## ELEMENTARY EDUCATION TEACHER(S)

### SECONDARY SCIENCE TEACHER

### Requirements:

Must have a completed application packet and letter of interest on file prior to closing date. (See website www.capehenlopenschools.com for more details.)

Closing Date: Tuesday, July 26, 2011

Contact: Office of Human Resources

(302) 645-6686

A satisfactory criminal background check and TB Test are required of all new employees.

### **Appoquinimink School District**

ID: POS20110518000002

Name: Chinese Teacher - Middle School

Location: Shared Building Responsibility

Posting Start Date: 05/17/2011
Posting End Date: Until Filled

Overview:

- Provides the appropriate educational opportunities and instruction for each student, according to his or her needs and abilities.
- Prepare in advance appropriate lesson plan which match district curriculum.
- Keep accurate records, tests, reports, etc. as required by Delaware Statutes and policies, Federal Regulations, and School Board Policy to demonstrate student performance.
- Establish and maintain good rapport and communication with students, school personnel, and parents.
- Works with fellow teachers in planning instruction.
- Establishes and maintains a classroom atmosphere conducive to teaching and learning.

- Plans and uses classroom time effectively. Implements School Board and school based policies and procedures in order to uphold school regulations. Works closely with guidance, special education personnel, and outside
  - Integrates technology in instruction.
  - Works continuously toward self-improvement through the active pursuit of professional development activities.
  - Participates in district and school level committees designed to foster continuing improvement and growth.
  - Communicates curriculum and student related information effectively in oral and written form.
  - Participate in all meetings (IEP, conferences, etc.).

resources to assist students with special needs.

Performs other duties and responsibilities as assigned by the Principal.

#### Qualification:

- Must be eligible for State of Delaware Certification as a High School C Language Teacher.
- Knowledge of Delaware State Content Standards, Assessment & Accountability.
- Excellent communication, organizational, and computer skills.
- Knowledge of best practices.
- Criminal background check, tuberculin testing, and health verification.

### Required Certificate(s): Continuing License

(One or more are required to qualify for this Non-Delaware Permanent/Standard Certificate position.)

Initial License Pending License **Emergency License** Advanced License

Required Endorsement(s): Teacher of Chinese (All listed items are required to qualify for this position.)

Status: Active

ID: POS20110713000001

Name: Special Education Science Teacher

Location: Appoquinimink High School

Posting Start Date: 07/13/2011 Posting End Date: 07/20/2011

Overview:

The Teacher is to design, implement, and assess lessons which meet the student's IEP requirements and will increase student achievement. The Teacher shall enforce the State rules and regulations and distinct policies to ensure the operation of the educational program.

### **Responsibilities and Duties:**

Provides the appropriate educational opportunities and instruction for each student, according to his/her IEP.

- Prepare in advance appropriate lesson plans, which match district curriculum.
- Keep accurate records, tests, reports, etc. as required by Delaware Statutes and policies, Federal Regulations, School Board Policy and IEP requirements to document growth.
- Establish and maintain good rapport and communication with students, school personnel and parents.
- Works with fellow teachers in planning instruction.
- Establishes and maintains a classroom atmosphere conducive to teaching and learning.
- Plans and uses classroom time effectively.
- Implements School Board and school based policies and procedures in order to uphold school regulations.
- Works closely with regular education teachers, student services staff and outside resources to assist students with special needs.
- Integrates technology in instruction.
- Works continuously toward self-improvement through the active pursuit of professional development activities.
- Participates in district and school level committees designed to foster continuing improvement and growth.
- Communicates curriculum and student related information effectively in oral and written form.
- To attend all eligibility and IEP meetings as designated.

Performs other duties and responsibilities as assigned by the Principal.

### Qualification:

- Must be eligible for State of Delaware Certification as a Special Education Teacher and Highly Qualified in Science.
- Knowledge of Delaware State Content Standards, Assessment & Accountability.
- Excellent communication, organizational, and computer skills.
- Knowledge of best practices in special education.
- Thorough knowledge of IDEA and IEP implementation.
- Criminal background check, Tuberculin testing, and health verification.

### Required Certificate(s): Continuing License

position.)

(One or more are required to qualify for this Non-Delaware Permanent/Standard Certificate

Initial License Pending License **Emergency License** 

Advanced License

ARTC Approved Candidate - Attach letter

Required Endorsement(s): Exceptional Children (LD, SED, MH K-12) (One or more are required to qualify for this Exceptional Children (LD, SED, MH 7-12)

position.) General Science Teacher of Biology

Teacher of Middle Level Science

Status: Active

#### **Contact Info**

Name:

Title:

Street Address:	
City:	
State:	
ZIP:	
E-mail:	jobs@appo.k12.de.us
Phone:	

To register and apply for positions with Appoquinimink School District, go to

https://www.astihosted.com/appo/JAM/Applicant/App\_Default.asp?register

### **Brandywine School District**

**Exceptional Children Special Education Teacher** 

Position Type:

OShare
Email To A Friend
Print Version
Closing Date:

JobID: 289

07/28/2011

**High School Teacher** 

Date Posted: 7/14/2011

Location:

Mt. Pleasant High School

Start Date: 08/24/2011

Additional Information: Show/Hide

Benefits Type: Benefited – Regular Full-Time

Reports To: Building Principal

**Job Goal:** To provide students with learning disabilities a designated educational program in order to progress toward educational goals established with the students' needs in mind.

#### Job Qualifications:

- 1. Bachelor's and/or Master's degree in Education and/or specified subject.
- 2. Possess or be eligible for educator licensure and/or certification in Delaware as an Exceptional Children Special Education Teacher.
- 3. Proficiency in automated student information systems for progress and grade reporting and class work documentation and ability to integrate technology into instructional delivery.
- 4. Exceptional classroom management, organization, planning, instructional delivery, leadership, and technical skills; and the ability to utilize differentiated instructional methods to engage students in positive learning experiences.
- 5. Outstanding ability to motivate and build relationships with students and parents to promote student achievement and strengthen community partnerships.
- 6. Commendable history of effective leadership, extra-curricular participation, an acceptable attendance record, and exemplary performance.

#### **Essential Job Functions:**

- 1. Develop daily and unit lesson plans and a scope and sequence that are thoughtful, goal-oriented and aligned with curriculum and integrate technology; maintain pace of learning and provide opportunities for student differences; and check for student understanding and convey appropriately high expectations for students.
  - 2. Create and maintain a classroom environment to encourage all students to be engaged and work toward meeting the standards; maintain accurate, thorough records of student achievement and behavioral performance; and complete progress and grade reports promptly and as scheduled using automated systems.
- 3. Promote a high rate of student interest and provide prompt and specific feedback in a constructive manner and opportunities for

active participation; demonstrate fairness and consistency in dealing with students; and speak and write clearly, correctly, and at an appropriate level for student understanding.

- 4. Comply with policies, regulations and procedures of school district and building; communicate effectively with parents and work collaboratively with staff.
- 5. Display high level professional conduct and image at all times; establish and maintain an acceptable attendance record; and participate in extra-curricular activities and/or leadership roles outside the classroom.
- 6. Continue to grow as a professional educator with classes/workshops for professional development in specific areas of interest and/or need and coaching and feedback from administrators and peers.
- Carefully plan for substitute teachers when unable to attend school and relate lessons to the state content standards in the core content areas as well as in specific content area.
  - 8. Perform other duties and/or complete special projects as assigned.

Salary: Commensurate with the Brandywine School District's Teacher Salary Schedule.

To Apply: To apply for this position, please visit our District web site and click on Employment Opportunities

### Openings as of 7/19/2011 High School Teacher

#### **Teacher of Students with Autism or Severe Disabilities**

Position Type:

**High School Teacher** 

OShare
Email To A Friend
Print Version
Closing Date:
07/28/2011

JobID: 293

Date Posted: 7/14/2011

Location:

Mt. Pleasant High School

Start Date: 08/24/2011

Additional Information: Show/Hide

Benefits Type: Benefited - Regular Full-Time

Reports To: Building Principal

**Job Goal:** To provide children, adolescents and young adults with the tools to acquire skills to maximize independence in the areas of academics, socialization, self-control of behavior, activities of daily living, and communication.

#### Job Qualifications:

- 1. Bachelor's and/or Master's degree in Education.
- Possess or be eligible for educator licensure and/or certification in Delaware for Teacher of Students with Autism or Severe Disabilities.
- 3. Possess No Child Left Behind (NCLB) Highly Qualified Designation if applicable.
- 4. Experience with students with autism and or severe disabilities.
- 5. Experience in classroom management, organization, planning, instructional delivery, leadership, and technical skills; and the ability to utilize differentiated instructional methods to engage students in positive learning experiences.
- Ability to motivate and build relationships with students and parents to promote student achievement and strengthen community partnerships.

#### **Essential Job Functions:**

- 1. Develop daily and unit lesson plans and a scope and sequence that are thoughtful, goal-oriented and aligned with curriculum and integrate technology; maintain pace of learning and provide opportunities for student differences; and check for student understanding and convey appropriately high expectations for students.
- 2. Carefully plan for substitute teachers when unable to attend school and relate lessons to the state content standards in the core content areas as well as in specific content area.
  - 3. Create and maintain a classroom environment to encourage all students to be engaged and work toward meeting the

standards; maintain accurate, thorough records of student achievement and behavioral performance; and complete progress and grade reports promptly and as scheduled using automated systems.

- 4. Promote a high rate of student interest and provide prompt and specific feedback in a constructive manner and opportunities for active participation; demonstrate fairness and consistency in dealing with students; and speak and write clearly, correctly, and at an appropriate level for student understanding.
- 5. Comply with policies, regulations and procedures of school district and building; communicate effectively with parents and work collaboratively with staff.
- 6. Display high level professional conduct and image at all times; establish and maintain an acceptable attendance record; and participate in extra-curricular activities and/or leadership roles outside the classroom.
- 7. Continue to grow as a professional educator with classes/workshops for professional development in specific areas of interest and/or need and coaching and feedback from administrators and peers.
- 8. Perform other duties and/or complete special projects as assigned.

Salary: Commensurate with the Brandywine School District's Teacher Salary Schedule.

To Apply: To apply for this position, please visit our District web site and click on Employment Opportunities